CIRCULAR

Subject: Renewal of License in form of L-28/L-28F and L-29/L-29F for the year 2021-22.

In pursuance of Department's Order No. F (9)/Policy/Exttn./Excise/2020-21/612 dated 10-09-2021 in r/o extension of Renewal of License(s) for the existing licenses in the Excise Department upto 16.11.2021 and in continuation of Department's Order No. F.No (9)/Policy/Exttn. Excise/2020-21/304 dated 10.06.21 regarding extension/renewal of existing Excise Licences upto 30.09.2021 and in continuation of Department's Order No. F. No. 2(111)/Ex/HCR/Renewal/2021-22/1079 dated 19.03.2021, further in continuation of Department's Order No. F.No (9)/Policy/Exttn./Excise/2020-21/294 dated 13.04.2021, all the existing L-28/L-28F and L-29/L-29F licencees are hereby directed to deposit their proportionate licence fee for the period from 01.10.2021 to 16.11.2021 as per the fee structure described as follows:

**FEE STRUCTURE FOR L-28/L-28F LICENCES (ROUNDED TO NEAREST RUPEES)**

<table>
<thead>
<tr>
<th>NUMBER OF MEMBERS</th>
<th>APPLICABLE LICENCE FEES FOR THE EXCISE YEAR 2021-22</th>
<th>APPLICABLE LICENCE FEES FOR PERIOD w.e.f. 01.10.2021 to 16.11.2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>UPTO 800 MEMBERS</td>
<td>160771</td>
<td>20703</td>
</tr>
<tr>
<td>801 TO 1500 MEMBERS</td>
<td>214359</td>
<td>27603</td>
</tr>
<tr>
<td>1501 MEMBERS AND ABOVE</td>
<td>428717</td>
<td>55205</td>
</tr>
</tbody>
</table>

**FEE STRUCTURE FOR L-29/L-29F LICENCES (ROUNDED TO NEAREST RUPEES)**

<table>
<thead>
<tr>
<th>APPLICABLE LICENCE FEES FOR THE EXCISE YEAR 2021-22</th>
<th>APPLICABLE LICENCE FEES FOR PERIOD w.e.f. 01.10.2021 to 16.11.2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>19488</td>
<td>2510</td>
</tr>
</tbody>
</table>
The applicable proportionate Licence Fee as mentioned above must be submitted online **ON OR BEFORE 30th September, 2021**

Further, all the Licencees should submit their "Provide Additional Details" on ESCIMS Portal by 31st October 2021. In case Licensee, who has made renewal payment successfully, does not submit 'Provide Additional Details' application by 31st October 2021, a batch process will run on 31st October at 11:30pm, which will check and mark the licensee status as STOP TP.

This issues with the prior approval of the Competent Authority

(NEERAJ GUPTA)  
ASSISTANT COMMISSIONER (EXCISE)

Copy for compliance

All the licensees in form of L-28/L-28F and L-29/L-29F.

Copy for information and necessary action to:

1. PPS to the Commissioner (Excise), GNCT of Delhi
2. PA to Deputy Commissioner (Excise), GNCT of Delhi
3. AC (ESCIMS), to ensure that the order is communicated to all individual licencees through their email, SMS and Pop up and running ticker on the ESCIMS Portal.
   - The licence fee and other charges for the said renewal period shall also be updated on the ESCIMS portal.
4. The System Analyst, Computer Branch to upload the notice on the official website
5. Notice Board

(NEERAJ GUPTA)  
ASSISTANT COMMISSIONER (EXCISE)