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**Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi,  
India**

**Excise Supply Chain Information Management System  
(ESCIMS)**

**Provide Additional Details(HCR)  
Version 1.0**

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### **Disclaimer**

This document is meant for Provide Additional Details. Unauthorised access, copying, replication or usage for a purpose other than for which it is intended, are prohibited.

Provide Additional Details

User will Login with a valid user-id and password

Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

User Login

Username

Password

[Register](#) | [Forgot Password?](#)

Please [Click Here](#) to view communications from Excise Department regarding **Office Orders/Training Plan/ESCIMS Changes** etc.

[Click Here](#) to view User Manual for Event Registration (Form 5, 6 & 14) through ESCIMS.

Provide Additional Details

After Login the user will navigate to Licence → Provide Additional Details.

delhi.gov.in  
Govt. of NCT of Delhi

Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Track Application   Licence ▾   Transport Permit ▾   Grievance ▾   Purchase Order ▾   Payments ▾   SCM ▾


Clear Left Over Stock   Apply Additional Components   Monitoring & Regulation ▾   Transfer Stock ▾   DRF ▾

- Apply Additional Restaurant
- Apply Renew
- Apply For Transfer Of Licence
- Apply Licence
- Pay Second Instalment
- HCR WorkList
- Provide Additional Details**
- Print Letters
- View Uploaded Documents
- Track Licence Application

WELCOME TO ESCIMS  
**ESCIMS**  
Excise Supply Chain Information Management System

### Provide Additional Details

After Login a page will appear for the user to fill in the details. The user fills in the details which is asked. In the page all the Director details are now made non-mandatory. In the Other Mandatory Licence if the user has selected the radio button as "I have applied for the renewal..." then in that case the Licence End Date is marked as Non-Mandatory. In the Licence Premise the details mentioned in for the Leased/Owned and Licenced - Government the details related to them have been removed. The CA Registration valid up-to have been removed and the other details like CAR No, Super Area and Carpet Area are made Non Mandatory



**Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi**

[Manage Profile](#) | [Change Password](#) | [Log Out](#)  
 Welcome IMPERIAL  
 IMPERIAL HOTEL  
 Last Login : 04/29/17 3:48 PM IST  
 Password Expires : 16/12/2018

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Track Application
Licence
Transport Permit
Grievance
Purchase Order
Payments
SCM
Permit P-13
Reports

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Software Download
Clear Left Over Stock
FAQs & Manuals
Monitoring & Regulation
Transfer Stock
DRF

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**Provide Additional Details**
Fields marked with (\*) are mandatory

**Provide Details**

Constitution Type \* Proprietorship Firm

Company/Firm PAN No \* ABCDE1234G     VETIN No \* 12435456456A

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**List of all Directors/Partners/Proprietors (as in MCA Portal as per provision of Companies Act of 2013) \***

S.No.	Name	Percentage Share	PAN No	Upload PAN	Address Proof	Upload Address Proof	Excise Nominee	Select
1				<input type="button" value="Browse"/> No file selected	--Please Select--	<input type="button" value="Browse"/> No file selected	<input type="checkbox"/>	<input type="checkbox"/>

[Add](#) [Delete](#)

Email of Excise Nominee \* RG@GMAIL.COM     Nominee Mobile \* 8984515454

Nominee Passport Size Photo \*  No file selected

Is Excise Nominee any other than the Director of the Company? \*  Yes  No

Name of Excise Nominee \*      Address of Excise Nominee \*      Excise Nominee PAN No \*

Upload PAN copy of Excise Nominee \*  No file selected

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**Other Mandatory Licences \***

1. FSSAI Licence \*

Licence No HELLO     Licence Start Date 01/03/2017     Licence End Date

2. Department of Tourism Certificate \*

Licence No HELLO     Licence Start Date 01/03/2017     Licence End Date

I have applied for the renewal of the above licence and attaching proof of licence renewal in process      The details provided above are of the licence renewed for the current year

3. Health & Trade Certificate \*

Licence No ABCDE     Licence Start Date 28/03/2017     Licence End Date

I have applied for the renewal of the above licence and attaching proof of licence renewal in process      The details provided above are of the licence renewed for the current year

4. NOC From Delhi Fire Service \*

Licence No YTRY5654     Licence Start Date 01/03/2017     Licence End Date

I have applied for the renewal of the above licence and attaching proof of licence renewal in process      The details provided above are of the licence renewed for the current year

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**Bank Details**

Bank Name \* HGKHGDAPDFDF     Account Number \* 78784545484454542     IFSC Code \* SBI07878454

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**Licence Premise**

Whether Licence Premise is \* Licenced GOVT

Certified Architect Registration No.

Total Super Area of Licence Premise (in Sq. Ft)      Total Carpet Area of Licence Premise (in Sq. Ft)

All of the information provided above is correct and if found otherwise, the Directors/Partners/Proprietors of the company/firm shall be liable for action by the government. And submit the application.

Application Developed & Maintained By: **YATA CONSULTANCY SERVICES** on behalf of The Department of Excise, Entertainment & Luxury Tax, G.S.C.T.D.     Contact Us : (Toll) +91 120 6728422 (E-mail) excisesupport@delhi.gov.in     Copyright © 2017. The Department of Excise, Entertainment & Luxury Tax, G.S.C.T.D. All Rights Reserved.

Provide Additional Details

After the user has filled in the information the user will click on Save button after accepting the Declaration. An ARN No will be generated on the Screen. After submitting the Application ARN No will appear on the Screen. After the Submission of the Application the work-item will move to the Department for Approval.

